

## **Edge for Educational Excellence. Inc.**

### **Minutes of the Meeting – October 17, 2013**

**Putnam EDGE High School  
1100 S. 18<sup>th</sup> Street, Palatka, Florida 32177**

The meeting was called to order by President, Pat Freeman at 3:15 P.M.

Present: Pat Freeman, John Nelson, Terry Hadaway, Melanie Brown and Grace Thomas

Also Present: Lisa Parsons, School Director

Absent: None

Ms. Freeman extended a warm welcome to everyone.

No member of the public asked to speak.

**Consent Agenda:** No item was pulled for discussion. Mr. Nelson made the motion to accept the consent agenda, Mr. Hadaway seconded the motion. The motion was carried with all board members stating “yes”.

#### **Old Business:**

Selection of Employee Health Insurance Plan for the 2013-14 School Year: Ms. Freeman stated letter had been sent to employees, but employees stated not sure about the premiums. Ms. Freeman will call Bates and Hewitt to meet with employees to discuss their individual questions.

Workshop with Architects September 25, 2013 – Putnam EDGE High School: Mr. Nelson stated he had met with CRG, Bob Goodwin, who is working on a proposed plan for the DCF Building. Site Survey will be submitted at next board meeting or before. Mr. Nelson also mentioned that the Arts and Science Charter School is interested in leasing part of the building for next year. Mr. Hood stated the school had talked with him about a new site, also.

**New Business:** Resignation of Jim Surrency effective September 30, 2013: Dr. Thomas made motion to accept the resignation, Mr. Nelson seconded, all members voted “yes”.

Ms. Freeman shared that Tracy Berger from CFEF will attend the November meeting to discuss the roll of educational foundations in Florida.

Dr. Thomas announced the Administrator and Teacher Evaluation Systems are currently being written. When completed, these will be sent via email to board members to review. Mary Piper, consultant with FL-DOE Grant will be at the November meeting to discuss the laws required of charter schools in Florida with the evaluation systems.

Discussion on Retirement Plan Options for Employees: It was recommended by Ms. Freeman that FRS be used.

Discussion and Action on Lease with St. Johns River State College Storage Space: Mr. Nelson stated the lease is a month-to-month lease. Mr. Hadaway made the motion to accept the lease agreement, Dr. Thomas seconded. Mr. Nelson and Dr. Brown abstained due to possible conflict of interest. Ms. Freeman voted "yes".

Board Member Nominations: Ms. Freeman asked board members to look within the community for possible nominations to be placed before the board at the next meeting for approval to fill the vacancy.

Other New Business: Grant writers will probably be needed as the board moves forward.

**Director's Report** – Lisa Parsons thanked Danny Hood for his assistance with Putnam EDGE High School. Fifty-two full time students and five part time students are current enrolled with the FTE window closing tomorrow.

Ms. Parsons stated the pay scale of PEHS mirrors the district's and other charter schools in district.

Ms. Crawford has been substituting. Computers have been engraved with school logo and identifiable information.

**Overtown Campus/College Road Property Status Update** – Mr. Nelson stated the work from the fire inspection has been completed. Also, the lawn maintenance man is doing a good job on the DCF/College Road property. Pat stated the utilities had been paid. Also, there will be no Halloween activities at the College Road property.

**Next meeting dates:** November 12, 3:00 P.M. and December 12, 3:00 P.M.

Dr. Brown made the motion to adjourn with a second being made by Mr. Nelson at 4:30 P.M.

Respectfully submitted,  
Grace G. Thomas

Secretary