

Edge for Educational Excellence, Inc.

Minutes of the Meeting – April 17, 2014

Putnam EDGE High School
1100 S. 18th Street, Palatka, FL 32177

The meeting was called to order by Board President Pat Freeman at 3:05 P.M.

Present: Pat Freeman, John Nelson, Dr. Melanie Brown and Terry Hadaway,

Also present: Director of Putnam EDGE High School, Lisa Parsons and Danny Hood, Putnam County School District, Charter School Administrator

Absent: Dr. Grace Thomas, excused

When comments from public were requested, no comments were made.

Ms. Freeman presented the Consent Agenda. John Nelson made the motion to accept the agenda as presented; Mr. Hadaway seconded the motion; all members of board answered, "Yes".

Financial Report:

Mr. Nelson presented the financial report as of March 31, 2014. Mr. Nelson reported that he was experiencing some difficulty monitoring the account balance since ADP Payroll is done by debits. Ms. Freeman stated that she would make sure he received the ADP reports and review with him. Ms. Freeman also reviewed the balance for the CSP Grant. Final expenditures have not been completed.

Mr. Hadaway moved that the financial reports be approved with a second by Ms. Freeman. The motion carried unanimously.

Ms. Freeman also offered comments regarding the financial status of Edge and continued support for Putnam EDGE High School. Financial support will continue through this school year and be evaluated closely over the summer to ensure that we have sufficient enrollment to be self-sustaining.

Old Business:

Ms. Freeman also presented an update on joining the Florida Retirement System (FRS). We have received approval to move ahead with the Application process and anticipate completion so that it will become effective June 1, 2014. We can only purchase past service back to March 1, 2014.

New Business:

Revised NTN Agreement - The new agreement significantly reduces the payment schedule since expected enrollment is less than originally anticipated when the agreement was entered into three years ago. A motion was made by Mr. Nelson and seconded by Mr. Hadaway to accept the new agreement with the New Tech Network. The motion passed unanimously.

Director's Report:

Ms. Parsons reported that the CSP Grant Audit conducted on March 31, 2014 was a huge success. No deficiencies were noted.

Student recruitment continues and several activities are planned that include contact with students at Jenkins Middle School, hosting a booth at the Blueberry Festival on May 17th and conducting two Open Houses in May. A mailer to 8th & 9th graders will be scheduled for the week of May 5th.

Overturf Campus/College Road Property Updates:

Mr. Nelson reported that the lease with Suwannee River Economic Council has ended. Bob Goodwin will be working on the engineering portion of the property.

Mr. Nelson also reported that a follow-up inspection was conducted by the Fire Marshal and that all items were now corrected.

Regarding the USDA Application, Ms. Freeman stated that Edge will need to apply for 2015 funding.

Ms. Parsons asked about replacement light bulbs for the Overturf building. Mr. Nelson stated that she just needs to order them through the district and submit the bill for payment.

Board Comments/Future Agenda Items: None offered.

The next meeting which would normally be held on May 15th will need to be re-scheduled due to not having a quorum. Ms. Freeman will contact members with alternate dates to consider.

The meeting adjourned at 3:45pm with Mr. Nelson making the motion with Mr. Hadaway seconding the motion. All members responded, "Yes".

Respectfully submitted,

Patricia Freeman
President