

Putnam EDGE for Educational Excellence, Inc.
Minutes: August 28, 2014
Putnam EDGE High School
951 Moseley Avenue, Palatka FL 32177

The Meeting: Called to order by President Pat Freeman at 3:00 P.M.

Board Members Present: Pat Freeman, John Nelson, Terry Hadaway, and Grace Thomas. Director Parsons introduced the staff members for the 2014-15 school year to the board members.

Public Comments: Director Parsons shared with board that a parent, Robin Fleming, would volunteer to work on corporate sponsorships and fundraising.

Consent Agenda: No items were pulled from the consent agenda. Mr. Nelson made the motion to accept the agenda presented. Mr. Hadaway made a second motion. Carried with all "Yes".

Old Business: Updates- Ms. Freeman shared that the CSP Implementation II Budget has approximately \$150,000 remaining out of the original \$350,000. Request for the allocation of the remaining funds was submitted in early July, but as of meeting the funds have not been received. Ms. Freeman stated probably this week it should arrive.

The Financial Audit exit conference will be held next week with Kim Ball, Chief Officer. We are waiting to hear from property appraiser for final decision on any tax liability for the College Road property to complete the audit.

Director Parsons made a presentation explaining the needs to hire a teacher and a technical support staff member. Dr. Thomas made the motion to approve the allocations, with Mr. Nelson making the second. It carried with all "Yes". Mr. Hood will check on the Title I money for per-pupil allocation. Director Parsons stated Title II funds will be utilized for Content Area Reading- Professional Development (CAR-PD) of staff.

New Business: Ms. Freeman explained the Fixed Asset Policy for the CPS Grant mirrors the PCSD policy.

The Sick Leave Policy for EDGE uses the PCSD policy that the board has already adopted. Due to a charter school having different issues, the possibility of readdressing this policy will be addressed at a later date when more information is gathered on how other small charter schools handle the policy. Mr. Hadaway made a motion to readdress the policy at a future date, with Mr. Nelson making the second. Motion carried with all "Yes".

School Grade/School Improvement Plan: The School Improvement Plan was due to PCSD by September 3, 2014. Ms Parsons has requested that EDGE request a delay in submitting the Plan to October 1, 2014. The statute does allow for up to a 90 day extension.. Mr. Nelson made the motion the 30 day extension, with Mr. Hadaway making the second. Motion carried with all “Yes”. Ms. Freeman will send a letter to the district.

The need to have a parent added to the board as a voting member was discussed. The motion to approve the draft policy to include a parent of a current student to be added to the board as a voting member was made by Dr. Thomas and second made by Mr. Nelson. Motion carried with all “Yes”.

Director’s Report: Director Parsons stated enrollment status as being 96 students with 4 of these being part time students. Director Parsons stated she will work on determining how homeschoolers and eleventh grade students can be served and EDGE receive funding. This might entail amending the Charter School Plan.

Teachers have all been hired. With addition of new teacher allocated at today’s board meeting, the school is in good standing.

NTN Visit- Charlene is the new NTN consultant. She has 6 more visits remaining for the school year.

Overturf Campus/College Road Property Status Update: Mr. Nelson shared that Clay Electric performed an audit to cut back on the electricity used at the College Road property. However, the heat buildup triggered the alarm and the fire department was called.

Comcast account has \$480 credit for EDGE, but Comcast’s electronic bookkeeping seems to keep having late payment issues. The money is in their account, but for some reason, payment cannot access the \$480 credit that EDGE has with the company. Mr. Nelson said he would continue the conversation with Comcast.

The yard at the College Road campus is being well maintained.

ATT is now being used on the Overturf Campus by PCSD.

Kevin Burgess from Charter School Capital toured the College Road campus and was impressed with the potential of the building and the site.

Next Meeting Date: September 18, 2014 at 3:00 at Putnam EDGE High School.

Adjournment: Mr. Hadaway made the motion to adjourn the meeting with a second being made by Mr. Nelson. Motion carried with all “Yes”.

(Submitted by Dr. Thomas)