

EDGE FOR EDUCATIONAL EXCELLENCE, INC.

Minutes for April 30, 2015  
Board Meeting  
951 Moseley Avenue  
Palatka, FL 32177

**Call to order:** Chairperson Pat Freeman called the meeting to order at 3:35.

**Attendance:** Present: Pat Freeman, John Nelson, Terry Hadaway, Cheryl (Boo) Batteiger and Grace Thomas. Ms. Freeman stated that a quorum was present.

**Public Comments:** None

**Consent Agenda:** Ms. Batteiger made the motion to accept the agenda with a second by Mr. Nelson. Ms. Freeman asked for a vote and all voted “Yes”. Then a question was asked about the \$10,000 lab equipment purchase. Ms. Freeman asked for a motion to readdress the consent agenda item. Ms. Batteiger made the motion and seconded by Mr. Nelson. All voted “Yes” to pull the item. Ms. Batteiger wanted clarification about the equipment and funding. Mr. Nelson stated it had already been picked up from Louisiana. Ms. Freeman stated the money had been on loan from Jeff Rawls until the FTE money arrived (which had been late in coming). Mr. Hadaway made mention that the information that Ms. Batteiger requested had helped his understanding of the loan. Ms. Freeman asked for a motion. Mr. Nelson made the motion to accept the consent agenda, Dr. Thomas seconded, with all board members voting “Yes”.

**Old Business:** Updates: CSP Implementation II Grant-Ms. Freeman stated her concerns of the funds of approximately \$42,000 having to be encumbered by May 13, 2015. Director Parsons stated the review process and revisions in Tallahassee of the grant had made the purchasing using the funds difficult. Director Parsons stated she would have the funds spent before the deadline.

Purchase Sell Agreement dated 4/21/15 with AEP Charter Putnam, LLC update-Ms. Freeman explained to board the AEP Charter Putnam is under the “umbrella” of CSC. Motion was made by Mr. Nelson to approve the PSA and authorize Ms. Freeman to execute the agreement on behalf of Edge. The motion was seconded by Mr. Hadaway. Discussion: Ms. Batteiger asked about the stamps and Ms. Freeman stated American Title would hold this in an escrow account. Call for vote, with all “Yes”.

Lease Agreement with AEP dated 4/21/15 with AEP Charter Putnam, LLC update- Ms. Freeman stated insurance estimates on the new building have been requested from several agencies. Ms. Freeman asked for a motion. The motion was made to go forward with the lease agreement as presented and authorize Ms. Freeman to execute the Lease on behalf of Edge by Mr. Hadaway, seconded by Dr. Thomas, with all “Yes” for the vote.

**New Business:** Schedule a Governing Board Presentation by the Charter School Unit-Ms. Freeman reported “down the road” CSU will make the presentation to the board and have dates for us to choose.

Proposal from CDW-G E-Rate Services – Mr. Hadaway stated Georgia Pacific would support the donation for the amount not paid through the E-Rate Grant. He stated it takes about four weeks for corporate head quarters to process the check. Director Parsons requested EDGE name be on the check.

Student Recruitment Plan was discussed. After strategies for recruitment were discussed Ms. Freeman made the motion of \$2,500.00 being spent on marketing and recruitment, seconded by Mr. Nelson, with all voting “Yes”.

**Director’s Report:** Director Parsons reported 85 full time students enrolled with 96 total FTE with part-time students included. Twenty-seven students had cycled through the school due to moving away from Putnam County, one-third transferring to adult education, and death of one student.

Teachers-Director Parsons stated staffing for next year is in progress. Ms. Batteiger asked how many teacher EDGE was expecting to staff next year with response of nine from Director Parsons. Director Parsons also mentioned a part time administrator is needed, even if it requires her to teach a couple of classes. She stated that it was something for the board to consider at a later date. Dr. Thomas recommended funding for New Tech

Conference this summer for all staff be supported by Title II and Title I professional development grants.

**Overturf Campus/College Road Property Status Update:** Mr. Nelson reported no changes. Just waiting for lease agreement and purchase agreement to be finalized in order to move forward with the sale and closing. AEP, as the new owner, will need to work with the architect and contractor so that the remodel can proceed. With the delays in closing, Edge may need to move the date for the start of school or other options until the school can get a temporary occupancy permit. The remainder of the construction could continue. Director Parsons discussed the possible use of portables as a back up plan in case the construction wasn't ready for the opening of school after Labor Day.

**Board Member Comments:** Ms. Freeman reported that Steve Kattel called and said due to a change in staffing at his office, he would be unable to do the audit for this year. We will need to select a new CPA firm soon,.

**Next Meeting Date:** May 21, 2015

**Adjournment:** With no further business, the meeting was adjourned at 5:30 pm.