

EDGE for Educational Excellence, Inc.
Board Meeting
July 30, 2020
4:00 PM
Putnam EDGE High School
200 South 7th Street, Palatka, FL 32177

- I. The meeting was called to order by President Pat Freeman at 4:07 p.m.
- II. Pledge of Allegiance/ Invocation by Ms. Eubanks
- III. Attendance: Pat Freeman, Shirley Eubanks and Deborah Hess for a quorum. Julie Pinner was absent.
- IV. Public Comments:
None stated
- V. Consent Agenda
Ms. Freeman asked if anyone wanted any items pulled from the Consent Agenda for discussion. None was requested. Ms. Hess made a motion to approve items listed on the Consent Agenda. The motion was seconded by Ms. Eubanks. All voted "Yes". Motion passed.
- VI. Old Business
 - A. Status of Grants - Dr. Swift
 1. Unisig Grant - The school will be receiving reimbursement of approximately \$6,000 to complete the grant for 19-20. The grant for 20-21 is about \$12,000.
 2. CSP Grant has been submitted. Primarily asking for lap tops and storage carts, cameras, communication system. Students will need to have Putnam EDGE email account.
 3. Cares/PPP Loan/Grant - All funds have been expended. Will be submitting Information for grant status.
- VII. New Business
 - A Financial Reports

Discussion/Action on May Financials
June Financials have not been received.

- B. Revised School Calendar was reviewed. Ms. Eubanks made a motion to approve the revised calendar. The motion was seconded by Ms. Hess. All voted "Yes". Motion passed.

- C. Emergency Operations Plan for 20-21 was reviewed and discussed. Dr. Swift reported the school did well for the Safe School Audit which included fire department and PCSO Representatives. Ms. Hess made a motion to accept the EOP Plan. A second was made by Ms. Eubanks. All voted 'Yes'. Motion passed

- D. Conflict of Interest Forms
Ms. Freeman commented that the policy and form had been sent to all board Members and that acknowledgements have been received.

VIII. Director's Report - Dr. Swift

- A. Current enrollment is 57. Online registration is now available.
 - 1. Recruitment Activities

Dr Swift reported that San Jose is designing a new website for PEHS since Gaggle will no longer be providing that service. The first postcard mailers have gone out, generating calls and visits to the school. The second will go out in early August.

- B. Staffing - Changes/Open Positions - hired an Executive Secretary, Monica Baez.
Several teachers have been hired. Still have need for biology and math.

- C. School Events/Activities - Orientation is scheduled the week of August 17th.

- D. Status of School Grade

Dr. Swift stated that no decision has been made by the State regarding the status of schools that have been under a SIP and have demonstrated

improvement. Because of this, the DOE will accept applications for Capital Outlay Funds at this time from schools that fall in this gap. Dr. Swift has submitted an application.

E. School Opening

1. Dr. Swift reported on the PCSD plan for opening. PEHS will offer two (2) options:
 - (1) Bricks and mortar 5 days a week and
 - (2) Remote learning online with teacher and students.All state testing will be done at the school for all students.
2. Dr. Swift reported that the contract with Edgenuity needed to be Amended to include cost for two sessions for Professional Development. The cost will be an additional \$1000. Ms. Eubanks made the motion to approve the added cost. The motion was seconded by Ms. ess. All voted "Yes" and the motion was approved.

VIII. Other

- I. Ms. Freeman reported that she and Dr. Swift met with Mike Perry, the new Executive Director for Lift Putnam. The mortgage payment for 20-21 will be modified so that the amount will be in two payments - one half in July and the balance in September. Since Mr. Perry already has office space in the Ameris Building, the space allocated to Lift Putnam will not likely be used in the future.
 2. Dr. Swift reported that the elevator is out of order and will need major repairs to bring it back into service.
- IX. The Next Meeting Date is **Thursday August 27, 2020 at 4:15** at Putnam EDGE High School unless a Call/Emergency Meeting is needed.
- X. The meeting adjourned at 6:01 pm.