

EDGE for Educational Excellence, Inc.
Board Meeting
October 29, 2020
4:15 PM
Putnam EDGE High School
200 South 7th Street, Palatka, FL 32177

- I. The meeting was called to order by President Pat Freeman at 4:12 p.m.
- II. Pledge of Allegiance/ Invocation by Ms. Eubanks
- III. Attendance: Pat Freeman, Shirley Eubank and Deborah Hess were all present to have a quorum.
- IV. Consent Agenda
 - Ms. Freeman asked if anyone wanted any items pulled from the Consent Agenda for discussion. No items were asked to be pulled from the Consent Agenda.
 - Ms. Hess made a motion to approve the Consent Agenda.. Ms. Eubanks seconded the motion. All voted Yes and the motion carried.
- V. Old Business
 - A. Status of Grants - Dr. Swift
 1. Unisig Grant - The grant for 20-21 was approved. We have submitted for reimbursement through October.
 2. CSP Grant has been submitted. Primarily asking for lap tops and storage carts, cameras, communication system. Students will need to have Putnam EDGE email account. Received some questions from the state and awaiting outcome.
 3. Cares/PPP Loan/Grant - All funds have been expended. Will be submitting Information for grant status as soon as information for processing is received.
 4. FEMA - Edge will received about \$7,500 for cleaning supplies. Budget has been submitted.
 5. Title I Funds - Dr. Swift has had discussions with PCSD regarding the amount that is due Edge. Appears that calculations by the district were erroneous. This was acknowledged at the PCSD CAP Workshop on October 13th. Dr. Swift will follow-up. The amount due is about \$20,000.

6. Cares Grant - Funds have been received The amount was \$32,322.
7. Putnam County NP Grant - Received letter denoting approval of \$10,000 grant.

VI. New Business

A. Financial Reports For September 2020

Mr. Trainor reported in his summary that year to date we have operated at a small loss with the loan of \$20,000 to cover operational expenses. Dr. Swift also commented that adjustments to staffing will be reflected in October. With no further discussion, Ms. Eubanks made a motion to accept the financials as presented. Motion was seconded by Ms. Hess. All voted YES and motion carried.

1. Loan from Commitment Funding Agreement

Ms. Hess made a motion to approve a loan from the Commitment Funding Agreement for \$10,000 to Edge. Ms. Eubanks seconded the motion. Ms. Freeman stated that she also approved the loan but recused herself with this vote. Ms. Hess and Ms. Eubanks voted YES with Ms. Freeman abstaining. The Motion carried.

B. Discussion/Action on Financial Corrective Action Plan (CAP)

Following the PCSD Workshop on the CAP on October 13 2020, the District Board needed to take Action at their meeting on October 20th. Evidently after much discussion regarding the Drop Out Prevention Program, the PCSD Board voted to approve the CAP **without** 2e. Dr. Swift received the CAP with 2e marked through and signed by Ms. Gilyard, the PCSD Board Chair. Ms. Freeman notified the Edge Board members of the action taken by the PCSD Board to determine if we could agree to the change and take formal action at our Board meeting scheduled on the 29th. Board members voiced agreement to avoid delay of submission of the CAP to the State.

Ms. Eubanks made the motion to formally approve the Corrective Action Plan without 2e. Ms. Hess seconded the motion. All members voted YES and the motion carried.

C. Executive Order 20-114/20-52 Status Update

Dr. Swift reported that no word has been received from the State

D. Discussion/Action on Proposed Budget for 20-21 School Year

Ms. Freeman commented that overall the budget was realistic but may require updates. Dr. Swift stated that the budget reflects staffing adjustments and various line items have been adjusted as well. Ms. Freeman asked about the Title 1 Revenue. The amount listed does not reflect what is actually due Edge. She asked that the full amount be included. The Putnam County grant can be included with any future revision of the budget. With Pupil Transportation use so low, it is reasonable that this expense can be lowered. With no other comments or suggestions, Ms. Hess made a motion to approve the budget with the suggested changes. Ms. Eubanks seconded the motion. All voted YES and the motion carried.

E. Discussion/Action to Request an Amendment to the Charter Contract to Transition the School to a Dropout Prevention Program under Section 1003.53 FI Statutes.

Dr. Swift presented more information to the Board members regarding the DOP Program. Board members commented that this program would be beneficial to the students since many come to Edge and are not on track to graduate. Students could take more time to get their diploma and not have to settle for a GED. Dr. Swift stated that the GED program stays full so students are turned away. Ms. Freeman commented that this type of program fits well with our philosophy to help students achieve their goals of getting an education. While we strive to have students graduate on time, we have always accepted students who are not on track to help them get their education and a diploma even if it's not on someone's time line and adversely affects our graduation rate. The future and life of each student is more important for them to achieve success and be a productive citizen.

Ms. Eubanks made a motion to have Ms. Freeman request an Amendment to the Charter Contract so that Edge can Transition to a Dropout Prevention Program as stated above. Ms. Hess seconded the motion. All voted YES and the motion carried. Ms. Freeman stated that she will consult our attorney on the request and proposed amendment to the Charter.

VII. School Director's Report - Dr. Swift

A. Status of Enrollment for 20-21 - 67 students

Dr. Swift commented that he continues to work with Dr. Hall and the marketing team.

B. Changes/Open Positions - Staffing adjustments have been made. No further Recommendations at this time.

C. School Events/Activities - none are scheduled at this time.

- D. School ReOpening Update - Dr. Swift reported that schools will continue with Distance learning at least to the end of this semester due to spikes in Putnam County with the Coronavirus. Edge has not had any reported cases to date.

VIII. Next meeting Dates for November,

Since our next scheduled meeting would fall on Thanksgiving Day and we also need to schedule a date in early November for a review/update of the CAP, Ms. Freeman asked everyone to take a minute and review their schedule for November.

**The update for the CAP will be held on Tuesday, November 10th at 1pm.
The Board Meeting will be held on Tuesday, November 24th at 11am. An update
On the CAP will also be done.**

Both meetings will be held at the School in the Board Room/Auditorium.

With no further business, the meeting adjourned at 5:50 pm