

EDGE for Educational Excellence, Inc.
Board Meeting
September 24, 2020
4:15 PM
Putnam EDGE High School
200 South 7th Street, Palatka, FL 32177

- I. The meeting was called to order by President Pat Freeman at 4:22 p.m.
- II. Pledge of Allegiance/ Invocation by Ms. Eubanks
- III. Attendance: Pat Freeman, Shirley Eubank and Deborah Hess were all present to have a quorum.
- IV. Consent Agenda
 - Ms. Freeman asked if anyone wanted any items pulled from the Consent Agenda for discussion. No items were asked to be pulled from the Consent Agenda.
 - Ms. Hess made a motion to approve the Consent Agenda.. Ms. Eubanks seconded the motion. All voted Yes and the motion carried.
- V. Old Business
 - A. Status of Grants - Dr. Swift
 1. Unisig Grant - The grant for 20-21 has been approved and is about \$24,000.
 2. CSP Grant has been submitted. Primarily asking for lap tops and storage carts, cameras, communication system. Students will need to have Putnam EDGE email account. Received some questions from the state and awaiting outcome.
 3. Cares/PPP Loan/Grant - All funds have been expended. Will be submitting Information for grant status as soon as information for processing is received.
 4. FEMA - Edge will received about \$7,500 for cleaning supplies.
 5. Title I Funds - Dr. Swift has had discussions with PCSD regarding the amount that is due Edge. Appears that calculations by the district were erroneous.
 6. Cares Grant - Funds not received yet . Calculation for Title I should be the same for Cares Grant.

VI. New Business

A. Ms. Freeman announced the resignation of Julie Pinner from the Board effective August 28, 2020 due to personal family obligations. The Board commended Ms. Pinner on the commitment and involvement with the school and hope that she may be able to return in the future. Ms. Eubanks made the motion to accept her resignation with deep regret. The motion was seconded by Ms. Hess. All voted "YES" and the motion carried unanimously.

B. Financial Reports

Discussion/Action on Financials for August 2020

Ms. Hess made a motion to approve the Financials for August as presented. The motion was seconded by Ms. Eubanks. All voted YES and the motion carried.

C. Loan from Commitment Funding Agreement

Ms. Hess made a motion to approve a loan from the Commitment Funding Agreement for \$20,000 to Edge. Ms. Eubanks seconded the motion. Ms. Freeman stated that she also approved the loan but recused herself with this vote. Ms Hess and Ms. Eubanks voted YES with Ms. Freeman abstaining. The

Motion carried.

D. Draft of Financial Corrective Action Plan Review

Dr. Swift presented the draft. Ms. Freeman asked that there be more detail regarding steps that have already been taken to resolve Title I and Cares Funding that appear to be underestimated.

Dr. Swift also discussed restructuring the current charter to a Drop Out Prevention program which would allow students more time to meet Graduation requirements. This would be consistent with our philosophy of helping students graduate with at least a standard diploma.

The Draft will be revised to include the DOP program prior to the October Workshop with PCSD.

E. Executive Order 20-114/20-52

Dr. Swift reported that the State has not clarified Section III on reporting Flexibility & Financial Continuity. They mention holding the schools harmless leading many to Believe that the current FTE may stay the same even though schools may have a lower enrollment because of the pandemic.

F. Ms. Hess moved that action on the budget should be postponed until we have clarification on the FTE. The motion was seconded by Ms. Eubanks. All voted YES and the motion carried.

G. The Board discussed engaging an attorney to provide counsel to the Board. Ms. Hess made the motion to engage the Arnold Law Firm in Jacksonville. Ms. Eubanks seconded the motion. All voted YES and the motion carried.

VII. Director's Report - Dr. Swift

A. Current enrollment is 65. Dr. Swift reported that enrollment in all schools Continues to be low. Edge staff are trying to contact students to determine their status.

Recruitment Activities

The school website has been redone. Mr. Swift asked that we review it and share any suggestions with him.

B. 1 Staffing - Changes/Open Positions

Dr. Swift stated that he is making adjustments to staffing at this time.

2. Teacher Pay Adjustments

Dr. Swift reviewed the Plan that had been sent to the Board for review. Approximately \$15,000 was allocated.

Ms. Eubanks made a motion to approve the Plan as presented. Ms. Hess Hess seconded the motion. All voted YES and the motion carried.

C. School Events/Activities - None at this time

D. School Re-Opening Update

Dr. Swift has applied for a CSP grant to add hot spots and technology for Student training.

VIII. The Next Meeting Date is **Thursday October 29th 2020** at Putnam EDGE High School unless a Call/Emergency Meeting is needed.

X. The meeting adjourned at 7:10 pm.