

**EDGE for Educational Excellence, Inc.**  
Board Meeting  
December 19, 2019  
4:30 PM  
Putnam EDGE High School  
200 South 7<sup>th</sup> Street, Palatka, FL 32177

- I. The meeting was called to order by President Pat Freeman at 4:35 p.m.
- II. Pledge of Allegiance
- III. Attendance: Pat Freeman, Shirley Eubanks, Deborah Hess and Julie Pinner.
- IV. Public Comments:
  1. None stated
- V. Consent Agenda
  1. Ms. Pinner made a motion to approve the minutes from the October and November meetings, as well as the loan agreement dated December 11, 2019, as presented. Second by Ms. Eubanks. All voted "Yes". Motion passed.
- VI. Old Business
  1. Update on School Improvement Plan - Dr. Swift
    - i. Dr. Swift continues to keep PCSD updated on our progress in monthly testing.
    - ii. FLDOE's last review was favorable
    - iii. Dr. Ohlson's review was favorable. Dr. Ohlson and Dr. Swift have provided a suggestion to create 'Motivational Mondays' to assist struggling students.
- VII. New Business
  - i. A resolution allowing a mortgage to be held by Ms. Freeman for all outstanding loans was added to the agenda as an emergency item. Ms. Freeman participated in discussion/provided clarification where needed on the topic, but abstained from the vote. Ms. Pinner made a motion to accept the resolution as presented. Second by Ms. Hess. All voted 'Yes' with the exception of abstaining members. Motion passed.
  2. Discussion/Action on November Financials
    - i. Ms. Pinner made a motion to accept the November financials as presented with a second from Ms. Eubanks. All voted "Yes". Motion passed.
- VIII. Director's Report
  1. Current enrollment is 63
  2. Staffing
    - i. A new part time maintenance position has replaced the full time position, and is staffed.

- ii. The Executive Assistant is out for an extended amount of time. Dr. Swift has taken over her registrar duties and the receptionist has taken on other duties of that position.
- 3. Discussion/Action related to having school on Mondays
  - i. Dr. Swift is not able to have transportation and meals provided on Mondays unless attendance is mandatory for students. Making Mondays mandatory allows students that will benefit most from the intensive instruction access to transportation and meals, making them more likely to attend. Mondays will be known as 'Motivational Mondays' and students will alternate between intensive instruction and extra circular activities. Ms. Eubanks made a motion to make attendance on Mondays mandatory for students with a second by Ms. Hess. All voted "yes". Motion passed.

IX. Meeting adjourned at 5:40 p.m.