

**EDGE for Educational Excellence, Inc.**

Board Meeting

January 24, 2019

4:30 PM

Putnam EDGE High School

200 South 7<sup>th</sup> Street, Palatka, FL 32177

- I. The meeting was called to order by President Pat Freeman at 3:55 p.m.
- II. Pledge of Allegiance
- III. Attendance: Pat Freeman, Deborah Hess, Shirley Eubanks and Julie Pinner. With all members in attendance, a quorum was present.
- IV. Public Comments: None stated
- V. Consent Agenda:
  1. The Consent Agenda was presented for review and comments. Ms. Pinner made the motion to accept the Consent Agenda. Second by Ms. Eubanks. All voted "Yes" and the motion passed.
- VI. Old Business
  1. Status Update on Landscape Plan
    - i. Ms. Pinner will obtain a copy of the Landscape Plan which will be used to price plants and trees needed, as well as hire a landscape company to remove the required trees and plants and install replacements.
  2. Updated Letter from PCSD to USDA on behalf of EDGE.
    - i. Ms. Freeman reviewed the letter provided by the PCSD board. The letter was acceptable, however there are some questions regarding the attachments to the letter including outdated information. Ms. Freeman will communicate with the PCSD board to attempt to have that information updated before sending the letter to the USDA.
- VII. New Business
  1. Discussion/Action on implementing a 10 year cap on experience pay for staff.
    - i. Ms. Pinner made a motion to implement the 10 year cap on experience pay. Second by Ms. Hess. All voted "Yes". Motion passed.
  2. Discussion/Action related to retaining the services of Delia Hunt as a data management consultant during the upcoming FTE certification period.
    - i. Ms. Pinner made a motion to accept the Consultant Agreement with the condition that a not to exceed amount of \$1,000 be added. Second by Ms. Eubanks. All voted "Yes". Motion passed.

3. Discussion/Action on December financials

- i. Ms. Pinner made a motion to accept the financials as submitted. Second by Ms. Hess. All voted "Yes". Motion passed.

VIII. Update

1. Bank/USDA backed loan

- i. With the partial government shutdown, there is nothing new to report.

IX. Director's Report

1. Status of Enrollment

- i. 95 students

2. Staffing

- i. Mr. Swift will begin in the position of Director on February 1, 2019.

3. School Events/Activities

- i. Key Club has the following projects going on:
  - 1. Dessert Stroll on February 9<sup>th</sup>.
  - 2. Zaxby's Dine In on March 12<sup>th</sup> from 5:00p-8:00p
  - 3. Selling beef sticks, which the students seem to love at \$1 each.

4. Other

- i. There has been a marked improvement in student grades for the second nine weeks. Ms. Pinner will contact Mr. Starling to obtain list of students who earned all A's as well as students who earned A's and B's. Ms. Pinner will create certificates for those students and come up with some ideas for rewarding the students to achieve these distinctions.
- ii. FTE certification period from January 25<sup>th</sup> to February 8<sup>th</sup>. Ms. Pinner will ask Mr. Starling about possibly having a "Spirit Week" during this time to help encourage attendance. Also consider providing a reward for students who attend for a certain number of days during the certification period.

X. Next Meeting scheduled for February 21, 2019 at 4:30.

XI. Meeting adjourned at 4:40 p.m.