

Edge for Educational Excellence, Inc.
Board Meeting
July 26, 2018 @ 4:00 PM
Location: EDGE High School
200 South 7th Street
Palatka FL 32177

- I. The meeting was called to order by President Pat Freeman at 4:00 pm.
- II. Attendance: Pat Freeman, Deborah Hess, Shirley Eubanks, and Julie Pinner. With all members in attendance, a quorum was present. Also in attendance was Keith Smith, school director. Several Members of the community were present.
- III. Public Comments: Mr. Vito Russo, President of the South Historic District Neighborhood Association welcomed EDGE High School to the neighborhood. Stated "Education is necessary to change the culture" of our town. Also invited students to participate in planning and volunteering at the upcoming 'Porch Festival'.
- IV. Consent Agenda:
 - a. Minutes of Board Meeting on June 25, 2018
 - b. Minutes of Emergency Board Meeting July 6, 2018
 - i. Ms. Pinner made a motion to accept the minutes as presented with a second from Ms. Eubanks. All voted "Yes", motion passed.
- V. Old Business:
 - a. Status update on Unified School Improvement Grant
 - i. Mr. Smith stated that we have received \$39,007.81 in reimbursements to date. He is completeing the process of submitting a request for the balance of \$4,302.12, which should be done by the end of this week.
 - b. School Grade
 - i. EDGE High School received a grade of 'I' based on the percentage of population tested. The requirement of 95% was not met, with only 89% of the student population being tested (equal to 6.3 students). Mr. Smith is working with Dr. Ohlson and Randy Hedstrom to complete the appeal to the state, which will be completed by the deadline of July 31st. If the appeal is successful, the school grade will be a 'C', up from the 'D' earned last school year.
- VI. New Business:
 - a. Retroactive action on purchase of property located at 200 South 7th Street
 - i. Ms. Hess made a motion to retroactively approve the purchase of the property and authorize improvements, with a second from Ms. Pinner. All voted "Yes", motion passed.
 - b. Discussion related to Rezoning & Conditional Use Permit
 - i. Ms. Freeman has completed and submitted both applications to the City of Palatka.
 - c. Discussion/Action on proposals for Service Contracts
 - i. Contract with Synergy Construction & Maintenance

1. Ms. Pinner made a motion to accept the agreement with Synergy Construction with a second from Ms. Eubanks. All voted "Yes", motion passed.
 - ii. Contract with First Coast Elevator for Maintenance & Inspections
 1. Ms. Pinner made a motion to accept the agreement with First Coast Elevator with a second from Ms. Hess. All voted "Yes", motion passed.
 - iii. Engage Steve Small with Capital Resources to assist with application for a USDA backed guaranteed loan for the mortgage and renovations
 1. This engagement did not need to be voted on, as it was previously approved. Mr. Small's fee shall be 2% of the approved loan amount.
 - iv. Discussion/Action on the School Guardian Program
 1. Ms. Pinner made a motion to accept the agreement with the Putnam County Sheriff's Office regarding the Guardian Program once references to PCSD are removed, with a second from Ms. Eubanks. All voted "Yes", motion passed.
 - d. Discussion/Action related to Edge financials for June 2018
 - i. Ms. Pinner made a motion to accept the financial reports as submitted with a second from Ms. Eubanks. All voted "Yes", motion passed.
 - ii. The budget for the upcoming year has not yet been prepared. We will have workshops in the near future to build our budget. This item tabled until budget is ready for approval.
 - iii. Audit preparations for 2017-2018 school year
 1. Auditors will be onsite August 7th.
 - e. Discussion/Action on schedule of board meeting for 2018-2019
 - i. All agreed to keep the board meeting on the 4th Thursday of the month @ 4:30 pm
- VII. Director's Report
- a. Status of enrollment for 2018-2019
 - i. Total of 81 student pre-registered with 11 tours scheduled for next week.
 - b. Staffing
 - i. All teachers returning with the exception of Ms. Sowards, who is unable to return at this time, but is always welcome to return in the future.
 - c. Other
 - i. Parent Advisory Committee will be scheduling their first meeting of the year soon. Ms. Hess will attend as the Parent Liason.
- VIII. Next Meeting scheduled for August 23, 2018 at 4:30 pm unless a Call/Emergency Meeting is required before then.
- IX. Adjournment
- a. Ms. Eubanks made a motion to adjourn the meeting at 5:07 pm with a second from Ms. Hess. All voted "Yes", meeting adjourned.