

EDGE for Educational Excellence, Inc.

Board Meeting

March 28, 2019

4:30 PM

Putnam EDGE High School

200 South 7th Street, Palatka, FL 32177

- I. The meeting was called to order by President Pat Freeman at 4:27 p.m.
- II. Pledge of Allegiance
- III. Attendance: Pat Freeman, Deborah Hess, Shirley Eubanks and Julie Pinner. With all members in attendance, a quorum was present. Also in attendance were Emmanuel Swift, Director/Principal as well as various staff and community members.
- IV. Public Comments: Katie Norton, an employee benefits specialist, spoke briefly about providing LegalShield & IDShield to employees of EDGE. Ms. Norton was directed to schedule time with Mr. Swift to speak with the employees.
- V. Consent Agenda:
 1. The Consent Agenda was presented for review and comments. Ms. Pinner made the motion to accept the Consent Agenda. Second by Ms. Hess. All voted "Yes" and the motion passed.
- VI. Old Business
 1. Status Update on Landscape Plan
 - i. Ms. Pinner stated that the red maples as well as the other plants and shrubs required to be removed by the landscape plan have been removed. We are now able to order replacement trees and move forward with the installation of the ADA parking signs.
- VII. New Business
 1. Discussion/Action on February 2019 Financials.
 - i. Ms. Pinner made a motion to accept the financials as submitted. Second by Ms. Eubanks. All voted "Yes". Motion passed.
 2. Discussion/Action on USDA requirement for a Feasibility Audit & engagement of the DHG Group
 - i. This is supposed to be the final step in the application process to the USDA
 - ii. The audit should take approximately 2 months to complete, then the loan packet will be sent to Washington for approval.
 - iii. Ms. Eubanks made a motion to proceed with the loan application and to engage the DHG Group for the Feasibility Audit, with a second from Ms. Hess. The motion passed with Ms. Pinner being the sole dissenter.

3. Discussion/Action to approve a loan for the Feasibility Audit
 - i. Ms. Pinner made a motion to approve the loan for the study with a second from Ms. Eubanks. All voted "Yes", motion passed.

VIII. Director's Report

1. Status of Enrollment
 - i. 91 students
 - ii. 7-10 applications have been received and are being processed
2. Staffing
 - i. The position of Executive Secretary is vacant at this time.
3. School Events/Activities
 - i. Prom is scheduled for April 20th
 - ii. Graduation is schedule for June 1st
 - iii. There is a staff meeting scheduled for March 29th to include in-service training
4. Other
 - i. A group of first responders visited the school last week to review our emergency plans and to assess our level of compliance with state requirements. The key piece missing from our emergency plans is either a School Resource Officer or a Guardian within the school. Ms. Pinner indicated she would follow up with the Sheriff's Office to find out about the possibility of placing armed security in the school in lieu of a deputy.

IX. Next Meeting scheduled for April 25, 2019 at 4:30.

X. Meeting adjourned at 5:15 p.m.