

EDGE for Educational Excellence, Inc.
Board Meeting
May 30, 2019
4:30 PM
Putnam EDGE High School
200 South 7th Street, Palatka, FL 32177

- I. The meeting was called to order by President Pat Freeman at 4:39 p.m.
- II. Pledge of Allegiance
- III. Attendance: Pat Freeman, Shirley Eubanks, Debbie Hess and Julie Pinner. With all members in attendance, a quorum was present. Also in attendance were Emmanuel Swift, Director/Principal as well as various staff members.
- IV. Public Comments:
 1. Mr. Davis stated he was able to secure donations of text books and a vacuum pump for the school.
- V. Consent Agenda:
 1. The Consent Agenda was presented for review and comments. Ms. Pinner made the motion to accept the Consent Agenda. Second by Ms. Hess. All voted "Yes" and the motion passed.
- VI. Old Business
 1. Status Update on Landscape Plan
 - i. Ms. Pinner stated that Mr. Trainor has been sent the information for ordering the necessary ADA parking signs and sign posts.
- VII. New Business
 1. Discussion/Action on April 2019 Financials.
 - i. Ms. Pinner made a motion to accept the financials as submitted. Second by Ms. Eubanks. All voted "Yes". Motion passed.
 2. Update on USDA Loan
 - i. The second story plans have been completed and submitted to the City of Palatka for review and approval.
 - ii. Feasibility audit is nearly complete.
 3. Discussion/Action on Lawn Maintenance Bids
 - i. All bids were reviewed and found to be complete. Ms. Freeman has been conducting reference checks for the last two weeks, with all of them being favorable. Ms. Pinner made a motion to accept the bid submitted by Lowe's Lawn Care, as they were the lowest bidder and have favorable references. Second by

Ms. Hess. All voted "Yes". Motion passed. Ms. Pinner will contact Lowe's Lawn Care to inform they were the selected company.

4. Discussion/Action on Proposal from EdFutures, Inc.
 - i. The proposal was reviewed by all members and found to be at a reasonable cost for the services that will be provided. Ms. Pinner made a motion to accept the proposal contingent upon a change in the final agreement that moves the date of payment for new students to the end of October. Second by Ms. Eubanks. All voted "Yes". Motion passed.
5. Discussion/Action on Renewal of Apex Software for 2019-2020 School Year
 - i. All Faculty agreed that the software has been beneficial to them as well as the students.
 - ii. Ms. Pinner made a motion that the agreement be renewed for one year contingent upon a per student price being provided and that the price goes up or down based upon the number of students enrolled. Second by Ms. Hess. All voted "Yes". Motion passed.
6. A budget workshop was confirmed for June 11th at 4:00 p.m.
7. Discussion/Action on School Day/Week Schedule
 - i. There was a consensus to remain on the Tuesday-Friday schedule for the 2019-2020 school year.

VIII. Director's Report

1. Status of Enrollment
 - i. 88 students
 - ii. 58 Intent to Return letters have been received from current students.
2. Staffing
 - i. The positions of Data Clerk and Executive Secretary have been combined to offer a competitive salary for the position. Ms. Jones has agreed to fill that vacancy for the 2019-2020 school year. Ms. Hunt will assist with training on data entry and navigation of the Skyward program.
 - ii. A certified robotics instructor has been secured for the 2019-2020 school year.
 - iii. A certified Social Studies teacher has been secured for the 2019-2020 school year.
 - iv. The positions of Math, Science and English remain vacant. Mr. Swift did indicate that he has a possible candidate for the math position coming in to speak with him on Monday, June 3rd.
3. School Events/Activities
 - i. Graduation will be held June 1st at 1:00 p.m. at C.L. Overturf 6th Grade Center.

IX. Next Meeting scheduled for June 27, 2019 at 4:30.

X. Meeting adjourned at 6:49 p.m.