

Edge for Educational Excellence, Inc.

BOARD MEETING MINUTES

September 24, 2019

Putnam EDGE High School

200 S. 7th Street, Palatka, Florida

- I. The meeting was called to order at 4:18pm by President, Pat Freeman.
- II. Attendee participated in the Pledge of Allegiance and Ms. Eubanks gave the invocation.
- III. Attendance was taken. Ms. Freeman, Ms. Eubanks and Ms. Hess were present. Ms. Pinner was absent due to a prior engagement. A quorum was present.
- IV. There were no public comments made.
- V. Consent Agenda – No items were pulled from the consent agenda. Ms. Eubanks made the Motion to accept the Consent Agenda as presented. Second by Ms. Hess. All voted “Yes” and the motion passed.
- VI. Old Business:
 - (A) Ms. Freeman updated the board on the status of the loan. Mr. Small has remained in contact with the bank and it is going through committee reviews. No date has been set for completion but he expects it to be in mid to late October.
 - (B) Mr. Swift provided an update on the status of School Safety and Security. He reported that the entryway security is in place and that cameras have been installed.
 - (C) Mr. Swift gave an update on the School Improvement Plan as presented to the PCSD at their Board Meeting on September 17th. While the PCSD Board approved the Plan, they requested additional conditions and monitoring. Progress reports will be submitted by the school at upcoming PCSD Board meetings.
The Unisyg Grant has been submitted to the State and we are awaiting approval and receipt of the funds.

VII. New Business

- (A) Mr. Swift presented information on the Dental/Vision/Life Insurance Plan for Employees. The Plan will become effective October 1. Ms. Hess made the motion to accept the Plan as presented with a second by Ms. Eubanks. All voted "Yes" and the motion carried.
- (B) August Financials – The financials have a negative balance since we have been receiving a larger FTE for an anticipated enrollment of 150 students. Enrollment is currently at 74. Therefore, we will have an adjustment in our FTE in October to our actual enrollment once the count is completed in October. Once the loan is completed, we will have some cushion to get us through the school year. However, we need to take a hard look at our expenses to see where adjustments can be made and make efforts to increase enrollment. Ms. Eubanks made the motion to accept the financials as presented with a second by Ms. Hess. All members voted "YES" and the motion carried.
- VIII. Mr. Swift presented the Director's Report. Enrollment is currently at 75. Mr. Swift and staff have been actively engaged in student recruitment activities. There will be an Open House this evening following the board meeting.
- IX. The next meeting would normally be held October 31st. Ms. Freeman asked that the Meeting be moved up since she and Mr. Swift will be attending the Florida Charter School Conference in Orland that week.
- X. Adjournment – The meeting adjourned at 5:35pm.

Submitted by: Pat Freeman, Board President.

